



NOWCORPS NOTICE OF PARTNERSHIP OPPORTUNITY

PURPOSE

The mission of AmeriCorps is to improve lives, strengthen communities, and foster civic engagement through service and volunteering. Through AmeriCorps, organizations have helped to engage millions of citizens in meeting community and national challenges through service and volunteer action. The Northern Ohio Watershed Corps (NOWCorps) recruits organizations to engage AmeriCorps members in evidence-based or evidence-informed interventions and practices to strengthen our local communities, habitats, and environments. Tinker's Creek Watershed Partners (hereafter TCWP), the sponsoring organization of NOWCorps, selects watershed groups, soil and water conservation districts, institutions of higher education, and other conservation nonprofits to serve as "Host Site Organizations" for the NOWCorps Program. Each partner that is established as a Host Site Organization will be assigned NOWCorps Member(s) to play a specific and specialized role to advance our efforts in reaching our collective goals.

PRIORITIES

In addition to promoting environmental stewardship and educating community members, the NOWCorps Program prioritizes member experience and growth. We strive to not only improve the health and sustainability of our local watersheds and habitats, but also to create future leaders in the environmental field. We aim to equip our members with the information and skills necessary to gain employment after their year of service to continue making a positive difference in their communities.

APPLICATION TIMELINE

- | | |
|--|---|
| - January 12 th , 2022 | Host Site Application Materials released to NOWCorps Program Partners and posted on TCWP website |
| - January 31 st , 2022 | Host Site Application Deadline – Applications due by 5:00 pm EST |
| - February 1 st -3 rd , 2022 | Application Review and Evaluation |
| - February 4 th , 2022 | Applicants notified of status for 2022-2023 Program Year |
| - February 15 th , 2022 | Final Appendix B Budget Requests and Member Position Descriptions due from participating Host Site Organizations by 5:00 pm EST |

EVALUATION AND SELECTION CRITERIA

Host Site Applications will be reviewed and scored based on the criteria presented in **Appendix C** of this document. Each Host Site Application will be individually reviewed by multiple individuals, including some or all of the following: *NOWCorps Program Manager, TCWP Senior Project Manager, TCWP Executive Director, Member(s) of TCWP Board, and Member(s) of ServeOhio, Ohio Commission on Service and Volunteerism.*

The Host Site Application's final scoring will reflect an average of all individual ratings by the reviewers listed above. Final selection of organizations to be established as Host Sites in the NOWCorps Program will depend on TCWP's evaluation of staff capacity compared to the final scoring of the Host Site Applicants.

SUBMITTING YOUR APPLICATION

Please submit your complete application and any supporting documentation via email to julie@tinkerscreekwatershed.org by **5:00pm EST on January 31, 2022**. Late submissions may not be considered.

APPLICATION DEADLINE

January 31st, 2022 by 5:00 pm EST



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NOWCORPS HOST SITE APPLICATION INSTRUCTIONS

IMPORTANT NOTICE

Privacy Act Notice: The Privacy Act of 1974 (5 U.S.C § 552a) requires that the following notice be provided to you: The information requested in the NOWCorps Host Site Application is collected pursuant to 42 U.S.C. §§ 12581 – 12585 of the National and Community Service Act of 1990 as amended, and 42 U.S.C. § 4953 of the Domestic Volunteer Service Act of 1973 as amended. Purposes and Uses – The information requested is collected for the purposes of reviewing applications and determining participation within the NOWCorps Program. The information may be provided to appropriate state agencies (i.e., ServeOhio, Ohio Commission on Service and Volunteerism) for the purpose of assisting TCWP’s efforts in program operation and evolution. Information will not otherwise be disclosed to entities outside of the NOWCorps Program without prior written permission.

Non-Discrimination and Non-Harassment Notice: This program will be made available to all without regard to race, color, national origin, sex, age, disability, political affiliation, sexual orientation, gender, gender identity and expression, marital or parental status, genetic information, military service, and religion. NOWCorps and TCWP has zero tolerance for unlawful harassment of any individual or group of individuals engaging in national service. Any organizations selected to serve as Host Site Organizations for the NOWCorps Program must similarly be free from all forms of discrimination and harassment.

SUBMITTING YOUR APPLICATION

The Host Site Application and Review Process will ensure that TCWP and its partners continue to provide valuable experiences to National Service Members and the communities they serve through the NOWCorps Program. The list below is an overview of the application components, be sure to fill out the entirety of the application.

I. **Applicant’s Organizational Information and Primary Host Site Headquarters Details**

Primary Host Site Headquarters means the organizational information of the watershed group, soil and water conservation district, institution of higher education, or other conservation nonprofit that is applying to be considered as a Host Site of NOWCorps. Primary Host Site Headquarters may then be broken into multiple branches or operating locations, depending on the structure of the organization and its subsequent departments or operating sites.

II. **Service Site(s) Information**

Section II must be completed for each unique service site. If your organization is proposing to host members at different locations, section II must be completed for each service site location.

Service Site means the location where or with which a member actually provides their service in the community. Typical service locations are specific park reservations or nature centers, SWCD offices, field stations, community parks, and more. If your organization does not have multiple branches or operating locations, the service site location may be the same as the Primary Host Site Headquarters.

III. **Member and Slot Type Request**

Section III must be completed for each member requested. If your organization is proposing to host multiple members, section III must be completed for each member.

Please be sure to review **Appendix A** and **Appendix B** when completing this section.

IV. **Direct Supervisor Information and Narratives**

Section IV must be completed by each direct supervisor. If your organization is proposing to have more than one staff member serve as a direct supervisor, section IV must be completed by each individual.

The narrative section of the application is your opportunity to describe to reviewers that your organization meets the criteria for providing a positive and meaningful AmeriCorps experience for members while



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assisting the NOWCorps Program reach their overall goals and ensuring future success of the NOWCorps Program. It is important for the funders of the NOWCorps Program to understand the approach and mentality of each direct supervisor assigned to an AmeriCorps member. Therefore, we do require that each direct supervisor complete the questions of Section IV. Below are some general recommendations to help you present your justification in a way that reviewers will find compelling and persuasive.

- Be clear and succinct. Avoid jargon, boilerplate, rhetoric, or exaggeration. Describe clearly what you intend to do and how your organization responds to the selection criteria.
- Explain how. Avoid simply stating that the criteria will be met and your organization will be a good Host Site Organization. Explicitly describe how your organization will enhance the effectiveness and individual member experience within the NOWCorps Program.

V. Documents

In addition to the application, you are required to provide an Organizational Chart, resumes of proposed Host Site Supervisor(s), Member Position Description(s), and any other documentation you believe would support your application.

Please submit the requested supporting documentation as separate attachments along with your Host Site Application. If there are size limit restraints, please submit your Host Site Application via email and note the platform in which your organization will be sharing the additional documents.

VI. Assurances and Certifications

Read the Assurances and Certifications Section carefully. This section must be signed by all staff members of the Host Site Organization that are proposing to be direct supervisors of a NOWCorps member(s).

SUBMISSION INSTRUCTIONS

Please submit your complete application and any supporting documentation via email to julie@tinkerscreekwatershed.org by **5:00pm EST on January 31, 2022**. Late submissions may not be considered.

All staff members of the Host Site Organization who would be involved with the NOWCorps Program should be included as a CC recipient of the final submission email.

APPLICATION DEADLINE

January 31st, 2022 by 5:00 pm EST



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NOWCORPS HOST SITE APPLICATION

I. Applicant’s Organizational Information and Primary Host Site Headquarters Details

Primary Host Site Headquarters means the organizational information of the watershed group, soil and water conservation district, institution of higher education, or other conservation nonprofit that is applying to be considered as a Host Site of NOWCorps. Primary Host Site Headquarters may then be broken into multiple branches or operating locations, depending on the structure of the organization and its subsequent departments or operating sites.

ORGANIZATION NAME: _____

ORGANIZATION TYPE: _____

ORGANIZATION ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

AVERAGE ANNUAL OPERATING BUDGET: _____

PLEASE BRIEFLY DESCRIBE YOUR ORGANIZATION’S LEADERSHIP STRUCTURE (EXECUTIVE DIRECTOR, CHIEF OPERATING OFFICER, BOARD OF DIRECTORS, ETC.) *Please limit your response to 150 words.*

IS YOUR ORGANIZATION’S LEADERSHIP AWARE OF AND IN SUPPORT OF THE RESPONSIBILITIES THAT COME WITH HOSTING A NATIONAL SERVICE MEMBER? *Please limit your response to 150 words.*

DOES YOUR ORGANIZATION HAVE ANY HISTORY WITH AMERICORPS OR NATIONAL SERVICE? *Please limit your response to 150 words.*



NOWCORPS HOST SITE APPLICATION

II. Service Site(s) Information

Section II must be completed for each unique service site. If your organization is proposing to host members at different locations, section II must be completed for each service site location.

Service Site means the location where or with which a member actually provides their service in the community. Typical service locations are specific park reservations or nature centers, SWCD offices, field stations, community parks, and more. If your organization does not have multiple branches or operating locations, the service site location may be the same as the Primary Host Site Headquarters.

SERVICE SITE INFORMATION

SERVICE SITE NAME: _____

SERVICE SITE ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EST. # EMPLOYEES AT THIS SITE: _____

PRIMARY CONTACT (PC) NAME: _____

TITLE: _____

PHONE #: _____ EMAIL: _____

IS THE LEADERSHIP STRUCTURE OF THIS SERVICE SITE DIFFERENT THAN THE LEADERSHIP STRUCTURE OF THE OVERALL ORGANIZATION FROM SECTION I (IS THERE A DIFFERENT DECISION MAKER?) IF SO, IS THIS LEADERSHIP AWARE OF AND IN SUPPORT OF THE RESPONSIBILITIES THAT COME WITH HOSTING A NATIONAL SERVICE MEMBER? Please limit your response to 150 words.



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NOWCORPS HOST SITE APPLICATION

PLEASE BRIEFLY DESCRIBE YOUR OFFICE SET UP (DO YOUR EMPLOYEES PRIMARILY WORK FROM HOME OR FROM AN OFFICE LOCATION?) *Please limit your response to 150 words.*

DOES THIS SITE HAVE THE TIME AND RESOURCES TO SUPPORT AN AMERICORPS MEMBER? *Please limit your response to 150 words.*

DOES THIS SITE HAVE THE MATERIALS ON HAND TO SUPPORT THE MEMBER'S PLANNED PROJECTS AND ASSIGNMENTS? *Please limit your response to 150 words.*



NOWCORPS HOST SITE APPLICATION

III. Member and Slot Type Request

Section III must be completed for each member requested. If your organization is proposing to host more than one member, section III must be completed for each member.

Any member position descriptions created must provide for meaningful service activities and performance criteria that are appropriate to the skill level of members. Position Descriptions must not include or put the AmeriCorps member in a situation in which the member is at risk for engaging in any prohibited activity (see 45 CFR § 2520.65), activity that would violate the non-duplication and nondisplacement requirements (see 45 CFR § 2540.100), or exceed the limitations on allowable fundraising activity (see 45 CFR §§ 2520.40.45). Host Site Supervisors must work with their AmeriCorps Member(s) to ensure that each member has sufficient opportunity to complete the required number of hours. In planning for the member’s term of service, Host Site Organizations must account for holidays and other time off and must provide each member with sufficient opportunity to make up missed hours. See the exact wording of these requirements in the Appendices section of this application.

HOW MANY MEMBERS ARE YOU REQUESTING?

_____ FULL-TIME (1700 HOURS TOTAL, ~30-40 HOURS/WEEK)

_____ HALF-TIME (900 HOURS TOTAL, ~20-30 HOURS/WEEK)

In your supporting documentation, attach at least a draft of a Member Position Description for each member you are requesting. Member Position Descriptions define the main projects and activities that the proposed member will be responsible for. Examples of past Member Position Descriptions are available upon request for reference.

ARE THESE PROPOSED ACTIVITIES IN VIOLATION OF THE NON-DUPLICATION OR NON-DISPLACEMENT REQUIREMENTS? (WOULD THIS MEMBER’S ACTIVITIES IMPACT THE EMPLOYMENT OR FUTURE EMPLOYMENT CAPACITY WITHIN THIS ORGANIZATION?) SEE APPENDIX B OF THIS DOCUMENT FOR EXACT NON-DUPLICATION AND NON-DISPLACEMENT REQUIREMENTS.

PLEASE CAREFULLY READ THE PROHIBITED ACTIVITIES LISTED IN APPENDIX A OF THIS DOCUMENT. IS THERE ANY SITUATION IN WHICH A MEMBER PERFORMING THE PROPOSED ACTIVITIES ABOVE MAY BE AT RISK FOR ENGAGING IN ANY OF THE PROHIBITED ACTIVITIES?



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IV. Direct Supervisor Information and Narratives

*Section IV **must be completed by each direct supervisor.** A resume/bio for each direct supervisor must be provided in your supporting documentation.*

DIRECT SUPERVISOR NAME: _____
DIRECT SUPERVISOR TITLE: _____
DIRECT SUPERVISOR SERVICE SITE LOCATION: _____
PHONE #: _____ EMAIL: _____

PLEASE PROVIDE A SHORT SUMMARY OF YOUR EXPERIENCE WITH A SUPERVISORY ROLE AND YOUR SUPERVISING STYLE/PHILOSOPHY:
Please limit your response to 300 words.



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Members must receive sufficient guidance and support from their supervisor to provide effective service. This includes active & consistent mentoring and guidance from their primary Host Site Supervisor(s). We require supervisors meet with their members at least twice a week (virtual or in person) to ensure they understand their tasks and activities, that they are reporting time and data metrics properly, and that they have all the resources they need to perform their direct service activities.

HOW MANY HOURS WOULD YOU BE ABLE TO DEVOTE EACH WEEK TO THE AMERICORPS MEMBER AND TO NOWCORPS SPECIFIC REPORTING AND ADMINISTRATIVE TASKS?

HOW DID YOU HEAR ABOUT NOWCORPS? *Please limit your response to 150 words.*

WHAT DO YOU KNOW ABOUT AMERICORPS AND/OR NATIONAL SERVICE? *Please limit your response to 150 words.*



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WHY DO YOU WANT A MEMBER? IF YOU HAVE BEEN A HOST SITE IN PREVIOUS YEARS, WHY DO YOU WANT TO CONTINUE WITH THE PROGRAM? *Please limit your response to 500 words.*



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NOWCORPS HOST SITE APPLICATION

WHAT CAPACITY WOULD THIS POSITION BRING TO YOUR ORGANIZATION AND/OR SERVICE SITE? WHAT ARE YOU MOST HOPEFUL FOR BY HAVING A MEMBER? *Please limit your response to 500 words.*



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WHAT NETWORKING OR CAREER DEVELOPMENT TOOLS, PATHS, GUIDANCE, ETC. CAN YOU BRING TO THE NOWCORPS PROGRAM? *Please limit your response to 500 words.*



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ARE YOU WILLING AND ABLE TO RECRUIT FOR YOUR OWN POSITION(S)? RECRUITING SEASON (~JULY – SEPT) MAY REQUIRE ADDITIONAL HOURS BE DEVOTED TO THE NOWCORPS PROGRAM. PLEASE DESCRIBE YOUR MEMBER RECRUITMENT PLAN. WHO WILL BE PRIMARILY RESPONSIBLE? WHAT TOOLS WILL YOU USE AND WHAT IS YOUR PLANNED TIMELINE? *Please limit your response to 300 words.*



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DO YOU HAVE ANY OTHER INFORMATION THAT SUPPORTS WHY YOU SHOULD BE CHOSEN AS A HOST SITE FOR THE NOWCORPS PROGRAM? *Please limit your response to 500 words.*



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V. Documents

Please attach the following supporting documentation:

- Organizational Chart (s) **(required)**
- Resumes/Bios of Supervisors **(required)**
- Member Position Descriptions or drafts **(required)**
- Any other documentation you feel would be useful in determining your fit as a NOWCorps Host Site Organization (i.e., annual reports) **(optional)**

Please submit the requested supporting documentation as separate attachments along with your Host Site Application via email to julie@tinkerscreekwatershed.org . If there are size limit restraints, please submit your Host Site Application via email and note the platform in which your organization will be sharing the additional documents.



NOWCORPS HOST SITE APPLICATION

VI. Assurances and Certifications

This section must be signed by all staff members of the Host Site Organization that are proposing to be direct supervisors of a NOWCorps member(s). By signing below, you are acknowledging that you have read and understand each of the following statements. Signature lines may be added as necessary.

I understand that being selected as a Host Site Organization is an annual process and being selected one year does not guarantee future selection.

I understand that the number and identity of organizations to be established as Host Sites in the NOWCorps Program will be dependent on TCWP’s evaluation of Host Site Applications and their evaluation of their own staff capacity compared to the final scoring of the Host Site Applicants.

I understand that any NOWCorps member(s) placed under my supervision are not interns, temporary employees, or seasonal workers- that they are AmeriCorps members serving a year of national service and that they are an AmeriCorps member first.

I understand that any NOWCorps member(s) placed under my supervision will have programmatic responsibilities (i.e., National Days of Service) which will make them unavailable to their service host site at times.

I understand that, if chosen to serve as a Host Site Organization, I will be required to execute a Memorandum of Understanding with TCWP and provide program match funds in the fall of 2022. I understand that the cost of the final match funds will be dependent on the number of Host Site organizations and members chosen for the 2022-2023 Service Year.

I have read and understand the following, and will abide by the requirements therein:

- Non-duplication requirements
- Non-displacement requirements
- Non-discrimination and Non-harassment requirements
- Member Prohibited activities

Signature	Date	Printed Name
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Signature	Date	Printed Name
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Signature	Date	Printed Name
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APPENDIX A

AMERICORPS PROHIBITED ACTIVITIES



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Prohibited Activities

Citations: • 45CFR § 2520.65 - http://www.americorps.gov/help/ac_sn_all_2012/WebHelp/index.htm
• 2012 AmeriCorps Provisions IV.D.3 - <https://egrants.cns.gov/provisions/ACProvisions2012.pdf>

While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or CNCS, staff and members may not engage in the following activities:

- a. Attempting to influence legislation;
- b. Organizing or engaging in protests, petitions, boycotts, or strikes;
- c. Assisting, promoting, or deterring union organizing;
- d. Impairing existing contracts for services or collective bargaining agreements;
- e. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
- f. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- g. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
- h. Providing a direct benefit to—
 - i. A business organized for profit;
 - ii. A labor union;
 - iii. A partisan political organization;
 - iv. A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these 9 provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
 - v. An organization engaged in the religious activities described in paragraph 3.g. above, unless CNCS assistance is not used to support those religious activities;
- i. Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
- j. Providing abortion services or referrals for receipt of such services; and
- k. Such other activities as CNCS may prohibit.

Census Activities. AmeriCorps members and volunteers associated with AmeriCorps grants may not engage in census activities during service hours. Being a census taker during service hours is categorically prohibited. Census-related activities (e.g., promotion of the Census, education about the importance of the Census) do not align with AmeriCorps State and National objectives. What members and volunteers do on their own time is up to them, consistent with program policies about outside employment and activities.

Election and Polling Activities. AmeriCorps member may not provide services for election or polling locations or in support of such activities.

AmeriCorps members may not engage in the above activities **directly or indirectly** by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non- CNCS funds. Individuals should not wear the AmeriCorps logo while doing so.



APPENDIX B

NON-DUPLICATION AND NON-DISPLACEMENT



Nonduplication. Corporation assistance may not be used to duplicate an activity that is already available in the locality of a program. And, unless the requirements of paragraph (f) of this section are met, Corporation assistance will not be provided to a private nonprofit entity to conduct activities that are the same or substantially equivalent to activities provided by a State or local government agency in which such entity resides.

(f) Nondisplacement.

(1) An employer may not displace an employee or position, including partial displacement such as reduction in hours, wages, or employment benefits, as a result of the use by such employer of a participant in a program receiving Corporation assistance.

(2) An organization may not displace a volunteer by using a participant in a program receiving Corporation assistance.

(3) A service opportunity will not be created under this chapter that will infringe in any manner on the promotional opportunity of an employed individual.

(4) A participant in a program receiving Corporation assistance may not perform any services or duties or engage in activities that would otherwise be performed by an employee as part of the assigned duties of such employee.

(5) A participant in any program receiving assistance under this chapter may not perform any services or duties, or engage in activities, that—

(i) Will supplant the hiring of employed workers; or

(ii) Are services, duties, or activities with respect to which an individual has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures.

(6) A participant in any program receiving assistance under this chapter may not perform services or duties that have been performed by or were assigned to any—

(i) Presently employed worker;

(ii) Employee who recently resigned or was discharged;

(iii) Employee who is subject to a reduction in force or who has recall rights pursuant to a collective bargaining agreement or applicable personnel procedures;

(iv) Employee who is on leave (terminal, temporary, vacation, emergency, or sick); or

(v) Employee who is on strike or who is being locked out. [59 FR 13808, Mar. 23, 1994, as amended at 70 FR 39607, July 8, 2005]



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APPENDIX C

NOWCORPS HOST SITE APPLICATION EVALUATION FORM

HOST SITE APPLICATION EVALUATION FORM

APPLICANT ORGANIZATION	
SERVICE YEAR APPLYING FOR	

EVALUATION PANEL MEMBERS		EVALUATION DATE	
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FINAL SCORE	0
DECISION	

SECTION I (maximum score 45)

CRITERIA	DESCRIPTION	RANGE	SCORE
1 MET DEADLINE	APPLICANT SUBMITTED APPLICATION BY THE DEADLINE	0-10	
2 APPLICATION COMPLETE	OUT AND ANSWERED FULLY	0-15	
3 FOLLOWED INSTRUCTIONS	APPLICANT FOLLOWED APPLICATION INSTRUCTIONS	0-10	
4 REQUIRED DOCUMENTATION	ALL REQUIRED SUPPORTING DOCUMENTATION WAS PROVIDED	0-10	

SECTION II (maximum score 165)

CRITERIA	DESCRIPTION	RANGE	SCORE
1 ORGANIZATION SUPPORT	ORGANIZATIONAL LEADERSHIP SUPPORTS AND ENCOURAGES NATIONAL SERVICE MEMBERS AND NOWCORPS PARTICIPATION	0-10	
2 MEMBER ACTIVITIES	MEMBER ACTIVITIES ALLOWABLE AND UNDUPLICATED. MEMBER PURPOSE FITS WITHIN LOGIC MODEL, PROGRAM GOALS, AND PROGRAM THEORY OF CHANGE	0-20	
3 RECRUITMENT	APPLICANT IS WILLING AND ABLE TO RECRUIT FOR POSITIONS. APPLICANT HAS RECRUITMENT PLAN DETAILING STEPS AND TOOLS USED	0-15	
4 MEMBER PURPOSE	EMPLOYEE OF THE ORGANIZATION AND WILL PRIMARILY BE AN AMERICORPS MEMBER. APPLICANT HAS DEMONSTRATED REALISTIC AND ATTAINABLE GOALS FOR MEMBER AND ORGANIZATION DURING SERVICE YEAR.	0-30	
5 CAPACITY AND FIT	ORGANIZATION HAS EXPLAINED IN DETAIL THE BENEFITS OF THE ADDED CAPACITY TO THEIR GROUP, AND WHAT THE MEMBER'S ADDED CAPACITY WILL BRING TO THE COMMUNITY AND TO THE ORGANIZATION.	0-20	
6 PROGRAM CONTRIBUTION	ORGANIZATION HAS DESCRIBED IN DETAIL THE BENEFITS THEY WOULD BRING TO THE NOWCORPS PROGRAM AND THE AMERICORPS MEMBERS PLACED AT THEIR SITE (AS WELL AS THE OTHER MEMBERS IN THE PROGRAM)	0-20	
7 MEMBER GROWTH	ORGANIZATION HAS DESCRIBED IN DETAIL THE EFFORTS THEY WOULD TAKE TO ENSURE MEMBER GROWTH AND DEVELOPMENT, AND THE RESOURCES THEY WOULD PROVIDE THE MEMBER AND THE NOWCORPS PROGRAM FOR PROFESSIONAL AND PERSONAL GROWTH	0-20	
8 RESOURCES	ORGANIZATION HAS RESOURCES AVAILABLE TO SUPPORT HOSTING A MEMBER AND THE MEMBER'S PROPOSED ACTIVITIES	0-5	
9 COMMITMENT	SUPERVISOR(S) OF HOST SITE HAVE ENOUGH TIME TO DEVOTE TO MEMBER AND PROGRAM TO ENSURE MEMBER IS SUPPORTED AND GIVEN ENOUGH GUIDANCE	0-10	
10 EXPERIENCE	SUPERVISOR(S) HAVE EXPERIENCE IN SUPERVISORY ROLE AND/OR HAVE EXPERIENCE IN BEING A HOST SITE SUPERVISOR. SUPERVISOR(S) HAVE CLEARLY AND FULLY EXPLAINED THEIR MANAGEMENT AND SUPERVISORY STYLES	0-15	

SECTION III: PAST PERFORMANCE EVALUATION (if applicable - maximum score 100)

CRITERIA	DESCRIPTION	RANGE	SCORE
1 COMMUNICATION	SUPERVISOR(S) OF HOST SITE RESPONDED TO EMAIL AND PHONE COMMUNICATION ATTEMPTS BY NOWCORPS STAFF	0-20	
2 ACCESSIBILITY	SUPERVISOR(S) WERE ACCESSIBLE TO NOWCORPS STAFF	0-20	
3 PROGRAM REPRESENTATION	SUPERVISOR(S) SHOWED SUPPORT OF THE NOWCORPS PROGRAM AND NATIONAL SERVICE AND WERE GOOD REPRESENTATIVES OF THE PROGRAM WHILE ALSO ENSURING MEMBERS ABIDED BY CODE OF CONDUCT	0-20	
4 MEETING DEADLINES	SUPERVISOR(S) SUBMITTED REQUIRED REPORTS, MEMBER EVALUATIONS, TIME-SHEET APPROVALS, AND OTHER REQUIRED NOWCORPS DOCUMENTATION AND TASKS ACCORDING TO REQUIRED AND ADVERTISED DEADLINES	0-20	
5 MEMBER SATISFACTION	MEMBER(S) AT THIS ORGANIZATION IN PRIOR YEARS SHOWED SATISFACTION WITH LEADERSHIP, MENTORSHIP, OFFICE ATMOSPHERE AND STRUCTURE, PROJECT ASSIGNMENTS, ETC.	0-20	

OTHER CONSIDERATIONS

1	
2	
3	

TOTAL QUALIFICATIONS SCORE	0
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