



NOWCorps WATERSHED & STORMWATER STEWARD

Contact for interested Members: Claire Ilersich, NOWCorps Member Coordinator at claire@tinkerscreek.org or 330-963-6863 x5104 **AND** Sara Cooper, Aurora City Engineer, at coopers@auroraoh.com. Applications preferred by August 1, 2023, but position is open until filled.

Tinker's Creek Watershed Partners (TCWP) is a non-profit, 501(c)(3) watershed organization officially established in 2006. Our mission is to protect and restore water quality and habitats of the Tinker's Creek watershed through community partnerships. The Tinker's Creek watershed drains 96.4 square miles and is the largest tributary to the Cuyahoga River. The watershed area spans 24 communities in Cuyahoga, Summit, Portage, and Geauga counties.

Together with our partners, the City of Aurora recognizes the importance of maintaining water quality throughout Northern Ohio. We also believe in educating the public and regional leaders to support behavioral changes that positively affect our water resources. The Northern Ohio Watershed Corps (NOWCorps) works with watershed groups, soil, and water conservation districts, city and county government offices, and other conservation nonprofits to facilitate outreach, education, capacity building, environmental stewardship, and stormwater management.

The City of Aurora, located in Northeast Ohio in the Cleveland-Akron Metropolitan Area, is a suburb with a population of approximately 17,000 people. The former home of Geauga Lake and Sea World Amusement Parks, the community is one of the fastest growing in the region while maintaining a rural charm. Aurora is well known for its excellent school system, its vast park network, its safety, and its affordability.

The city is split into two main watersheds roughly divided by SR 43. The eastern half of town is tributary to the Aurora Branch of the Chagrin River, and the western half of town is tributary to Pond Brook and Tinkers Creek. The city's administration is invested in effective stormwater management, both for new development as well as existing homes and buildings. As such, the city recently completed a stormwater master plan, outlining stormwater capital projects for the next 20 years and beyond.

AmeriCorps, a federal agency, brings people together to tackle the country's most pressing challenges, through national service and volunteering. AmeriCorps members and AmeriCorps Seniors volunteers serve with organizations dedicated to the improvement of communities. AmeriCorps helps make service to others a cornerstone of our national culture. Learn more at AmeriCorps.gov.

Skills and Qualifications: Must have a high school diploma or GED. Must have a valid driver's license, be insured, and have own transportation; eligible mileage will be reimbursed for service-related travel. Must successfully pass a comprehensive background and criminal investigation check. Must have an interest in or plan to pursue a career in environmental studies, environmental engineering, stormwater management, watershed management, or related field. Must be self-motivated and able to work independently and in a team. Must possess good organizational and communication skills and be

capable of working with little supervision. Must be able to develop and maintain effective working relationships with employees and the public. Demonstrates maturity, cultural competency, and garners respect of all populations. Experience communicating with diverse audiences preferred. Usual hours of service will be Monday through Friday during the hours of 7:30 AM to 4:00 PM. The ability to serve flexible hours, including weekend days and some evenings, is needed. Scheduled hours may fluctuate, increase, or decrease in consideration of seasonal changes such as inclement weather or other extended activities.

The NOWCorps member will receive programmatic training in addition to site specific training. Programmatic training is provided monthly and covers a variety of topics. Training content may include, but is not limited to first aid, CPR, volunteer engagement, native species planting techniques, stormwater permit requirements, facilitating public involvement, public education, etc.

Location: City of Aurora, Department of Public Services, 158 W. Pioneer Trail, Aurora, OH 44202
Reports to: Sara Cooper, City Engineer

Duties and Responsibilities of the AmeriCorps member:

General Member Responsibilities

- Promote the Northern Ohio Watershed Corps through education and outreach activities
- Enhance skills and knowledge applicable to position through participation in related workshops, conferences, and training
- Plan, Facilitate, and Participate in group service projects for National Days of Service
- Attend all NOWCorps required meetings and trainings
- Complete activity & data reports monthly, required timesheets weekly, and any other reporting in a timely manner in the OnCorps online system
- All other duties as assigned within the limitations of this member description

Host Site Specific Member Responsibilities

- The member will assist the city with the following:
 - Administration of a recently received FEMA grant for reduction of flooding of structures
 - Illicit Discharge Detection Elimination inspections
 - Erosion Control inspections
 - Preliminary planning for a stormwater education opportunities as part of a new Park project
 - Bioswale design and implementation
 - Watershed erosion evaluations
 - Public Involvement & Public Education

Additional activities that fall within the goals of the program may be assigned with approval of the member, site supervisor, and NOWCorps staff.

Additional information: The City of Aurora is accessible to individuals with disabilities. The City of Aurora, Tinker's Creek Watershed Partners, and the Northern Ohio Watershed Corps will adhere to all regulations concerning nondiscrimination and equal opportunity regulations as outlined in federal and state law. This program will be made available to all without regard to race, color, national origin, sex,

age, disability, political affiliation, sexual orientation, gender, gender identity and expression, marital or parental status, genetic information, military service, and religion.

Physical Requirements and Work Environment

The physical requirements and work environment described here are representative of those that must be met by an individual to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the following:

- Occasional physical effort required in walking, standing, climbing and lifting while performing investigations and data gathering
- Work may be performed under varied conditions involving some disagreeable factors such as climatic conditions, odors, wastes, dirt, dust, noise and vehicular traffic while driving to, visiting, and working in streets and on projects
- Must be able to travel regularly during the day to perform on-site investigations

Generally, the working conditions are good with little or no exposure to extremes in health, safety hazards, and/or hazardous materials. Though work is often performed in an office setting and outdoors, this person must have the ability to travel as required to work with Host Site staff/board, volunteers, partners, other members, and the public, participate in conferences and outdoor activities such as but not limited to site visits, volunteer or program activities, training events, and meetings.

Benefits: Member position begins October 10, 2023 and ends September 30, 2024. The member will be provided with a mandatory orientation October 10 – 13, 20, 2023 and relevant training monthly. This position is a **full-time** member position and requires a minimum of 1700 hours of service over the service period. The member will receive a stipend of no more than \$20,000, and the stipend will be paid biweekly. If the term of service is completed successfully, the member may be eligible for an educational award of \$6,895.00. The member will not be an employee of the City of Aurora and is not entitled to any of the benefits or compensation the City of Aurora provides to its employees.

The below signed recognize this as the Member Position Description and that the Member is to perform the duties detailed above during their Member Service Year. The below signed recognize that activities outside of the scope of this description require prior written approval by all the below signed prior to execution of those activities.

NOWCorps Member Signature

Host Site Supervisor Signature

NOWCorps Staff Signature