



NOWCorps Watershed Engagement Coordinator

Contact for interested Members: Claire Ilersich, NOWCorps Member Coordinator at claire@tinkerscreek.org or 330-963-6863 x5104. Applications preferred by August 1, 2024, but position is open until filled.

About Us:

Northern Ohio Watershed Corps (NOWCorps) is a State and National AmeriCorps program, funded by AmeriCorps and ServeOhio, Ohio's Commission on Service and Volunteerism. *This is a paid service year position.* The NOWCorps program is sponsored by Tinker's Creek Watershed Partners (TCWP), a nonprofit, 501(c)(3) watershed organization, whose mission is to protect and restore water quality and habitats of the Tinker's Creek watershed through community partnerships. NOWCorps partners with watershed groups, soil and water conservation districts, city and county government offices, and other conservation nonprofits who serve as host sites for our members. Through the host site, members facilitate outreach, education, capacity building, environmental stewardship, and stormwater management. NOWCorps position descriptions vary depending on the host site and service year focus and prospective members may apply to multiple NOWCorps positions at the same time.

Together with our partners, **Summit Soil and Water Conservation District** recognizes the importance of maintaining water quality throughout Northern Ohio. We also believe in educating the public and regional leaders to support behavioral changes that positively affect our water resources.

Host Site Information:

HOST SITE

Established in 1946, the Summit Soil and Water Conservation District is one of the 88 Soil and Water Conservation Districts in the State of Ohio. The District was established to address conservation needs in each county, providing local leadership for soil and water resources conservation and water quality enhancement. As a subdivision of the State of Ohio Department of Agriculture, Summit Soil and Water Conservation District has operating agreements with the following agencies: Ohio Environmental Protection Agency, the United States Department of Agriculture/Natural Resource Conservation Service, and the Ohio Department of Natural Resources.

Basic Position Information:

Location: **Summit Soil and Water Conservation District Offices, Russ Pry Building**

1180 South Main Street, Suite 230 Akron, Ohio 44301

Reports to: **Watershed Coordinator**

Member position begins October 8, 2024 and ends September 30, 2025. Mandatory orientation is scheduled October 8-11, 18, 2024, which will occur in person in Twinsburg, Ohio. This position is a **Full-time member** position and requires a minimum of 1700 hours of service over the service period. The member will receive a stipend of no more than \$22,000, and the stipend will be paid bimonthly.

Usual hours of service will be Monday through Friday during the hours of 7:30am – 4:00pm. The ability to serve flexible hours, including weekend days and some evenings, is needed. Scheduled hours may fluctuate, increase, or decrease in consideration of seasonal changes such as inclement weather or other extended activities.

Benefits:

- Paid Orientation and training included
- Programmatic and site-specific training. Content may include but is not limited to: First Aid, CPR, native species identification, hand and power tool training, volunteer engagement, and more
- Federal Loan Deferment
- Full-time members eligible for health insurance
- Full-time members may qualify for childcare assistance
- May be eligible for education award of \$7,395.00
- Additional training reimbursement stipend of \$125/quarter (\$500 total)
- Eligible mileage reimbursement
- Ample opportunity for professional development and networking
- Free attendance to the Ohio Stormwater Conference

The member will not be an employee of Holden Forests & Gardens and is not entitled to any of the benefits or compensation Holden Forests & Gardens provides to its employees.

AmeriCorps Requirements:

- Must have a GED or high school diploma.
- Must be 18 or older by October 8, 2024.
- Must successfully pass a comprehensive National Service Criminal History Check (NSCHC).
- Must be a US citizen, national, or lawful permanent resident.

Preferred Qualifications:

- Possess a valid driver's license, be insured, and have own transportation
- Have an interest or plan to pursue a career in environmental and/or water resource management.
- Be self-motivated and able to work independently and on a team
- Strong communication, organizational, and interpersonal skills
- Demonstrate maturity and cultural competency
- Desire to serve the local community
- *Experience in video/audio recording and editing, and graphic design is a plus!*

Duties and Responsibilities of the AmeriCorps member:

General Member Responsibilities

- Promote the Northern Ohio Watershed Corps through education and outreach activities
- Enhance skills and knowledge applicable to position through participation in related workshops, conferences, and training

- Plan, facilitate, and participate in group service projects for National Days of Service
- Attend all NOWCorps required meetings and trainings
- Complete activity & data reports monthly, required timesheets weekly, and any other reporting in a timely manner.
- All other duties as assigned within the limitations of this member description

Host Site Responsibilities

- Coordinate the Library Corner quarterly speaker series and activities for the 2025 program year.
- Coordinate Season 3 (program year 2025) of the district podcast, Streamside Chats, including but not limited to episode development, recording, and audio editing.
- Assist with planning and conducting watershed stewardship events such as stream cleanups, tree plantings, and/or invasive vegetation removal (including recruiting volunteers, event planning, and coordination).
- Assist with planning and implementation of training and outreach activities for volunteers and community residents.
- Represent the watershed program at community events.
- Participate in monthly water quality monitoring activities throughout the service year.
- Organize and maintain equipment needed for programs and activities.
- Develop educational and instructional materials including but not limited to videos, graphic art, brochures, short articles, and fun facts.

Additional activities that fall within the goals of the program may be assigned with approval of the member, site supervisor, and NOWCorps staff.

Physical Requirements and Work Environment

The physical requirements and work environment described here are representative of those that must be met by an individual to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the following:

- Manual dexterity sufficient to operate telephones, computers, and other office equipment.
- Capacity to position self to bend, kneel, and lift.
- Fluency in communicating in the English language, can convey information and listen.

Additional information: Summit Soil and Water Conservation District is accessible to individuals with disabilities. **Summit Soil and Water Conservation District**, Tinker’s Creek Watershed Partners, and the Northern Ohio Watershed Corps will adhere to all regulations concerning nondiscrimination and equal opportunity regulations as outlined in federal and state law. This program will be made available to all without regard to race, color, national origin, sex, age, disability, political affiliation, sexual orientation, gender, gender identity and expression, marital or parental status, genetic information, military service, and religion.

The below signed recognize this as the Member Position Description and that the Member is to perform the duties detailed above during their Member Service Year. The below signed recognize that activities outside of the scope of this description require prior written approval by all the below signed prior to execution of those activities.

NOWCorps Member Signature

Host Site Supervisor Signature

NOWCorps Staff Signature